



STEERING COMMITTEE
November 22, 2017, 2:30-3:30
Harbor Hospice Large Conference Room – 1050 W. Western Ave #400, Muskegon

Co-Chairs: Luke Reynolds, LifeCircles PACE; Lisa Tyler, Senior Resources **Members:** Lisa McMichael and Kurt Sapp, Harbor Hospice; Jennifer Haworth and Dr. Katrina Olson, Mercy Health; Eva Pena, Affinia Health Network; Colleen Van Putten, NOCH; Laura Fitzpatrick and Rachel McCoy, Mercy Health-Health Project; Andy Wible, Muskegon Community College; Nancy Ritchie, Sanctuary at the Shore, Nikki Lewis, Mercy Health GR

Present: L. Reynolds, L. Tyler, K. Sapp, A. Wible, K. Olson

Absent: J. Haworth, L. Fitzpatrick, E. Pena, C. Van Putten, L. Hickman, N. Lewis, L. McMichael, R. McCoy, N. Ritchie

Guests: None

Start: 2:41 pm End: 3:20 pm

Recorded by: Richard Vanderputte-McPherson

ITEM	TIME/LEAD	TOOLS/HANDOUTS/NOTES	OUTCOMES
Set Agenda	All		Set as presented.
Review minutes of 7/26/17 meeting Old Business	5 Minutes/All	Eva Pena connected with Nikki Lewis on process of uploading Advance Directives/their current and working processes. Including in-house and better work with Great Lakes Health Connect for all health facilities to upload as needed. Katrina Olson to continue follow up/discussion regarding Dr. Wright. Lisa Tyler follow up on Designated Funeral – will bring to next meeting but previous discussion was to add to our website –was this completed?	Minutes approved as presented. Lisa or Luke to confirm with Laura F.
Work Plan Review and ACP Coordinator position	Luke 30 minutes	Discussion held: Conversations with Great Lakes Health Connect, where we may go in the future. Moving onto further conversations with GLHC and Grand Rapids about combining MU and GR committees to really push out the ACP initiative/movement to communities. Why dilute the message and reinvent the wheel with their processes and staffing working well. MU Health Project was brought in regarding the recent branding of 'Charted' and the granted funds to the committee.	
Other Business	All	A. Wible is now a trained facilitator for First Steps. Further opportunities through community college to reach more people to plan early.	
Next Meeting	All	Discussion to continue in 2018 every other month, 3 rd Wednesday	Meeting scheduled January 17 at 2:30 PM. Will review with other members for every other month. Meeting adjourned at 3:20 PM