

Community Grants Program

QUICK GUIDE

Submitting a Letter of Intent

Step 1 Create a New Account

- Logon to <https://www.grantinterface.com/Home/Logon?urlkey=trinityhealth>
- Click "Create New Account"
- Fill out requested information and submit.

Step 2 Logon & Apply

- [Log On](#) to your account
- From the Applicant Dashboard page, click "Apply" (Top row next to the home button)
- Find the grant you wish to apply for:
 - *Sister Simone Courtade Fund*
 - *Community Benefit Board Initiative*
- Click "Apply." (Button is upper right corner of the announcement)

Step 3 Fill Out Form & Submit

- At the bottom of the form you can "Save" to submit Letter of Intent later or click "Submit" to submit LOI now.

If you have questions or comments please reach out to [Tressa Liba](#)